The University of London Diploma in the Common Law is designed for people who wish to gain recognised knowledge and expertise in law without taking a full law degree. As well as being a qualification in its own right, it offers a very flexible way to enhance your existing qualifications. We can offer you vital tutorial support if you wish to study for the Diploma as an external programme.

**PROGRAMME**

- You study **four** selected subjects from the University’s Laws programme and you have access to the wide range of University materials developed for external students, including printed subject guides, study packs, textbooks and online library and learning environment. You register with the University as a student and enrol with us tutorial support, including marking of assignments and guidance from your Tutor.

- **Compulsory:**
  - Common Law Reasoning & Legal Institutions

- Choose up to **TWO** Intermediate subjects from:
  - Criminal Law
  - Public Law
  - Elements of the Law of Contract

- Select **ONE** further subject from Final Parts I and II from which we can offer:
  - Criminology, EU Law, Evidence, Family Law, Jurisprudence & Legal Theory, Land Law, Succession, Law of Trusts

  Note that certain subjects are co-requisite, that is you must take them before or at the same time as another chosen subject:
  - Evidence – co-requisite Criminal Law
  - Trusts - co-requisite Land Law
  - Company or Commercial Law –co-requisite Contract

The Diploma in the Common Law does not provide credits towards the University’s Law Degree but if you wish to transfer to the LLB Programme you can re-register and apply for a credit transfer of any Intermediate papers you have passed.
Applying to the University

Entry Requirements
You will need either FIVE GCSE/GCE passes in different subjects, of which TWO must be at A Level or FOUR passes of which THREE must be at A Level, or THREE passes at AL including one at Grade D or above. Or Two passes at AL and two passes at AS Level. GCSE passes must be at Grade C or above. International or other equivalent passes are acceptable. You will also need to have a good standard of English language.

Estimated Study Time
You will need to spend at least 10-12 hours a week studying. Although the Diploma can be completed in one year, we expect that part-time students will normally take two years. The University allows you up to five years. We give you help on drawing up your own study programme. It is essential that you have access to the internet to benefit from the University’s Virtual Learning Environment (VLE) for the Laws Programmes. You can take a minimum of one paper or a maximum of four papers at any exam. You must take Common Law Reasoning first.

Registration

Register with the University of London before you enrol with us.

(1) Contact the International Programme at the University at the address below for an application pack. This includes a prospectus and application form.
(2) Complete the application form enclosed in the prospectus and send your application to the University with the handling fee or apply online as explained in the prospectus.
(3) If your application is successful you will receive an offer letter which entitles you to:
(4) register with the University when you are ready to do so and subsequently apply to take the examinations.

Application dates

Apply to the University for registration by the following dates if you wish to take examinations the following year:
- 17 October (if resident in EU)
- 17 September (if not resident in EU)

You can apply later, from January, and your registration will be effective from February, May or December, depending on when you apply.

The Information Centre
University of London Stewart House
32 Russell Square LONDON WC1B 5DN
Tel +44 (0)20 7862 8360/1/2 Fax +44 (0)20 7862 8358
enquiries@london.ac.uk
We offer Law courses through our specialist associates, Law Tutors Partnership. You can enrol with us whenever you like but we assume that you will have registered with the University and have received the University’s support materials with access to the VLE. We recommend that you should enrol no later than September if you intend to take some exams the following year.

We can offer support for all of the papers listed on Page 1. Our Tutors will mark your answers to Assignments which are returned to you with suggested solutions. We can also mark answers to additional questions for you – these are returned without suggested solutions. Marking is by post or by e-mail. Subscription to the tutorial service is for 12 months in any subjects (or 24 months if you enrol for all four subjects) and your answers must be submitted during this period. No refund is made if you do not use the service but you can renew for another 12 months at a 25% discount if you have not finished the course. Marking is returned within 5-10 days.

Marking Answers to Assignments

We will supply you with a Course and Assignment Guide and set of 4-5 exam-style Assignments for each subject. Each Assignment normally contains 4-5 questions. Your answers will be marked and returned to with Suggested Solutions.

Prices include UK postage on despatch of materials to you. Overseas: Add £12.50 per subject postage.

Price per subject: £115  Four Subjects: £415

Mock Exam

Your Tutor will set and mark for you a mock exam (up to four questions) as your final preparation for the May or September examinations. While normally a Mock Exam would comprise 4 questions per subject, you can alternatively have a composite Mock Exam priced as one subject but containing one question on each subject.

Tuition Price per subject: £155

Please note that our Tutors cannot give advice on legal matters. Our service is confined to marking your answers to assignments, past exam questions or similar material and to giving tutorial guidance on the matters for study. Our Tutors will assume that you have registered with the University, have received all the study materials and will use the VLE. For Common Law Reasoning, you are required to submit a research essay based on use of the online library. This is not included in our specific support but Tutors will give general advice.
Before Enrolling

⛰ Personal Consultation

Before you enrol, you are welcome to consult our Director of Studies at the Enrolment Office, Ian Campbell BA ACIS Dip Distance Ed, by e-mail, post or by telephone if you wish to discuss the demands of the programme, your choice of subject or related matters. To contact our Enrolment Office see below.

⛰ Introduction (Access) to Law

This short course is designed to help you to decide whether you wish to embark upon more advanced legal studies such as the Diploma or LLB. Module 1 gives you an introduction to all the main branches of the law and includes two assessments that your Tutor will review for you. It is a good way not only to learn some basic substantive law but also to try out distance learning before you commit yourself to longer and more costly programmes. Module 2 helps you to acquire the special skills needed by a law student in reading cases and statutes and includes a further Tutor-marked assignment. It is particularly valuable as preparation for the Diploma or LLB.

⚠️ Please note that Introduction (Access) to Law is not an alternative to GCE/GCSE requirements for university entry purposes.

Taking your Exams

The examinations are held in May/June each year at centres throughout the UK and at centres overseas. There are re-sit examinations for failed candidates in September (UK) and November (Overseas). Actual dates are given on the University’s website.

UNIVERSITY FEES (payable to the University)
(2010/11)

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Price – one year
If you complete in one year, the total University fee is £1371

TO ENROL FOR OUR DISTANCE LEARNING SUPPORT

Complete the enrolment form stating subjects and send with your payment to:

The Distance Learning Partnership
FREEPOST SEA9262 West Horsley
LEATHERHEAD KT24 6BR
Or telephone: 01483 28 5626 for credit card payment (Enrolment Office)
Or enrol online on our website (secure payment facility)

Clients outside UK: PO Box 52 East Horsley Great Britain KT24 6YQ

www.distancelearningpartnership.co.uk
Regd in England (No 3884393)